



**CONTRACT NO. 0800-0/14**  
**Signs and Banners, Purchase and Install - Pre-Qualification Pool**  
**ROADMAP**

**Contract Overview:**

This contract shall provide multiple departments of Miami-Dade County with the ability to purchase Signs and Banners on an as needed, when needed basis to support daily operations.

**Contract Term:**

April 09, 2013 – April 08, 2019

**Procurement Contracting Associate:**

Mary Hammett  
Phone: (305) 375-5471  
Fax: (305)-375-4407  
Email: mhammet@miamidade.gov

**Award History:**

<u>ADD NO.</u> ↓	<u>Date issued</u> ↓	<u>Event</u> ↓	<u>AGENT</u> ↓
10	1/14/15	A1A Paula Knigin has been deleted from the BPO as of 6/20/2014 by officer JCalder because they are no longer in business.	Mary Hammett
9	12/3/15	PK donated \$10K AD and their new allocations is \$440,000.00 and AD new allocation is \$22,000.00	Mary Hammett
8	7/26/15	VZ donated \$800.00 their new allocation is \$39,200.00 to CO and their new allocation is \$26,800.00.	Mary Hammett
7	2/12/2014	BCC approved contract extension for time and money	Mary Hammett
6	11/8/2013	Parks loan Sea Port \$10,000.00, when the contract extension is approve by BCC funds will be given back to Parks.	Mary Hammett
5	11/7/2013	The following vendor has met all the criteria and is being added to the pool of vendors: <b>Enter Systems Corp. (810556370-01)</b> added to group A, Only. No insurance is required for Group A (purchase only, no installation).	Mary Hammett
4	11/4/20/13	Library donated \$7,000.00 to Sea Port	Mary Hammett



<u>ADD NO.</u> ↓	<u>Date issued</u> ↓	<u>Event</u> ↓	<u>AGENT</u> ↓
3	11/4/2013	Sea Port had a need, and the \$11,000.00 in unallocated funds was transferred to SP.	Mary Hammett
2	6/24/2013	The following vendor has met all the criteria and is being added to the pool of vendors: <b>AAA Flag &amp; Banner MFG Co. (952921050-01)</b> added to group A, B, and D.	Lluis Gorgoy
1	4/29/2013	The following vendors have met all the criteria and are added to the pool of vendors: <b>Annat Inc dba Municipal Supply &amp; Sign Co. (591721523-01)</b> , <b>Positive Promotions (131968593-01)</b> , <b>Tigo Inc dba Expose Yourself (208013241-01)</b>	Lluis Gorgoy

**Part #1: PRE-QUALIFIED VENDORS BY GROUPS**

This contract established four pre-qualified pools of vendors for participation in future spot market competitions for purchase of goods and services in the following groups:

Vendors	Group A	Group B	Group C	Group D
A1A Signs & Service	X	X	X	X
AAA Flag & Banner MFG	X	X		X
ABC Imaging of Washington	X			
Acolite Claude United Sign Co.	X	X	X	X
AGAS MFG	X			
All Digital Industries	X			
Bach Sign Group	X	X	X	X
Logistical Sourcing	X			
Municipal Supply & Sign	X			
Neon Sign Solutions	X	X	X	X
Palmetto Uniforms	X			
Positive Promotions	X			
Quadco Printing & Signs	X			
Rocal	X			
Tigo Inc	X	X	X	X
Enter Systems Corp. dba:Lifeincolors	X			

**Part #2: Group Descriptions**

**Group A: Signs and Banners (Purchase Only)**

This group includes the purchase and delivery of signs and banners including, but not limited to the following: vinyl banners and signs, plywood signs, plastic signs, and



metal/aluminum signs, non-electrical signs, electrical signs, neon signs, LED signs, electronic scoreboards.

**Group B: Non-Electrical Signs and Banners (Purchase and/or Installation)**

This group includes the purchase and installation of signs and banners including, but not limited to the following: vinyl banners and signs, plywood signs, plastic signs, and metal/aluminum signs.

**Group C: Electrical Signs and Banners (Purchase and/or Installation)**

This group includes the purchase and installation of electrical signs including, but not limited to the following: neon signs, LED signs, electronic scoreboards, and fiber optic banners

**Group D: Construction Site Signs (Purchase, Installation, Removal)**

This group includes the purchase, installation, and removal of construction site signs including, but not limited to the following:

a. Single Sided Unit : one 4'X8'X3/4", medium density overlay treated piece of plywood, with 4'X8' 3M vinyl laminate decal (or approved equal) applied to one side. Must be graffiti proof with a 5 to 7 year endurance rating.

Installation : Two 4"x4"x12', pressure treated wood posts, painted black to be attached to the extreme left and right of the unprinted side of the sign. Post is to be installed 2' into the ground with cement, leaving 2' from ground level to base of sign.

b. Double Sided "A" Frame Unit : Two 4'X8'X3/4", medium density overlay treated pieces of plywood, with a 4'X8' 3M vinyl laminate decal (or approved equal) applied to one side of the unit. Must be graffiti proof with a 5 to 7 year endurance rating.

Installation: Sign to be attached to an "A" frame structure using four 2' x 4' x 10' pressure treated wood posts joined at the apex by a piano hinge. Two 2" x 4" X 4' horizontal bars used at base of unit. Two 38 inch "S" Loop chains connecting front and back posts.

c. Single Sided "A" Frame Unit : One 4'X8'X3/4", medium density overlay treated piece of plywood, applied with a 4'X8' 3M vinyl laminate decal (or approved equal). Must be graffiti proof with a 5 to 7 year endurance rating.

Installation: Sign to be attached to an "A" frame structure using four 2' x 4' x 10' pressure treated wood posts joined at the apex by a piano hinge. Two 2" x 4" X 4' horizontal bars used at base of unit. Two 38 inch "S" Loop chains connecting front and back posts.

d. Small "A" Frame Unit :Plastic base unit 45" tall with image area 24" Wide X 36" High. The sign is two-sided, whereas, signs can be attached with Velcro, double sided tape, or a screw mount on regressed sign area. A patented locking hinge keeps the Sign (example brand: Signicade) open and through a ballast port, water or sand can be used for weight purposes.

The County may elect at any time to add or modify items under the Groups depending on the needs of each User Department.



**Part #3: Applicable Ordinances**

Each Solicitation shall be consistent with AO NO.3-38, "Master Procurement Administrative Order."

**Applicable Ordinances**

Local Preference, Cone of Silence, UAP & Inspector General Ordinances shall be applicable to each solicitation issued under this contract.

**Local Preference Consideration**

The evaluation of competitive solicitations is subject to Section 2-8.5 of the Miami-Dade County Code, which, except where contrary to federal or state law, or any other funding source requirements, provides that preference be given to local businesses. A local business, for the purposes of this Section, shall be defined as a Proposer which meets all of the following:

1. A business that has a valid occupational license, issued by Miami-Dade County at least one year prior to bid or proposal submission, that is appropriate for the goods, services or construction to be purchased:
2. A business that has a physical business address located within the limits of Miami-Dade County from which the vendor operates or performs business (Post Office Boxes are not verifiable and shall not be used for the purpose of establishing said physical address.); and
3. A business that contributes to the economic development and well-being of Miami-Dade County in a verifiable and measurable way. This may include but not be limited to the retention and expansion of employment opportunities and the support and increase in the County's tax base. To satisfy this requirement, the vendor shall affirm in writing its compliance with either of the following objective criteria as of the proposal submission date stated in the solicitation:
  - a. The Vendor has at least ten (10) permanent full time employees, or part time employees equivalent to 10 FTE ("Full Time Equivalent" employees working 40 hours per week) that live in Miami-Dade County, or at least 25% of its employees that live in Miami-Dade County, or
  - b. The Vendor contributes to the County's tax base by paying either real property taxes or tangible personal property taxes to Miami-Dade County, or
  - c. Some other verifiable and measurable contribution to the economic development and well-being of Miami-Dade County.

Additionally, a Locally-Headquartered Business shall mean a Local Business as defined above which has a "principal place of business" in Miami-Dade County. "Principal place of business" means the *nerve center or the center of overall direction, control, and coordination of activities of the bidder*. If the bidder has only one business location, such business location shall be its principal place of business.

In the case of Requests for Quotes (RFQ's) which are based on price and/or hourly rate, the following shall apply:



**Local Preference:** If a low bidder is not a local business and a *local business* submits a bid within 10% of the non-local low bidder, the non-local low bidder and all local businesses within 10% of the non-local low bidder; shall have the opportunity of submitting a best and final offer. The offer shall be equal to or lower than the low bid.

***The following vendors shall receive Local Preference:***

1. ***A1A Signs & Service***
2. ***AAA Flag & Banner MFG Co.***
3. ***ABC Imaging of Washington***
4. ***Acolite Claude United Sign Co.***
5. ***All Digital Industries***
6. ***Logistical Sourcing***
7. ***Neon Sign Solutions***
8. ***Palmetto Uniforms***
9. ***Quadco Printing & Signs***
10. ***Enter Systems Corp/ dba:lifeincolors***

**Locally Headquartered Businesses:** If a low bidder is not a local business and a locally headquartered business submits a bid within 15% of the non-local low bidder, the non-local low bidder and all locally headquartered business within 15% of the non-local low bidder shall have the opportunity of submitting a best and final offer. The offer shall be equal to or lower than the low bid. If a low bidder is a local business and a locally headquartered business submits a bid within 5% of the local, the local low bidder and all locally headquartered business within 5% of the local low bidder shall have the opportunity of submitting a best and final offer. The offer shall be equal to or lower than the low bid.

***The following vendors shall receive Locally Headquartered Business Preference:***

1. ***A1A Signs & Service***
2. ***Acolite Claude United Sign Co***
3. ***All Digital Industries***
4. ***Logistical Sourcing***
5. ***Neon Sign Solutions***
6. ***Palmetto Uniforms***
7. ***Quadco Printing & Signs***
8. ***Enter Systems Corp/ dba:lifeincolors***

### **Interlocal Agreement**

At this time, there is an interlocal agreement in effect between Miami-Dade and Broward Counties until September 30, 2015. Therefore, a vendor which meets the requirements of (1), (2), and (3) above for Broward County shall be considered a local business pursuant to this Section.

### **Small Business Contract Measures**

A Small Business Enterprise (SBE) bid preference applies to this solicitation.

A 10% bid preference shall apply to contracts \$1 million or less and 5% on contracts greater than 1\$ million. A SBE/Micro Business Enterprise must be certified by the Department of Business Development (DBD) for the type of goods and/or services the Enterprise provides in accordance with the applicable



Commodity Code(s) for this solicitation. For certification information, contact the Department of Business Development at 305-375-3111 or access [www.miamidade.gov/sbd](http://www.miamidade.gov/sbd).

The SBE/Micro Business Enterprise must be certified by bid submission deadline, at contract award for the duration of the contract to remain eligible for the preference.

*There are NO vendors that shall receive SBE preference at the time of initial award. Vendors who meet the minimum requirements and are added to the pre-qualification pool may be eligible for the SBE preference and would qualify for the above mentioned preferences.*

When the above circumstances (Local, locally headquartered, or SBE preferences occur, user departments are to send out a request to obtain the best and final offers (BAFO).

Please note that the determination of the responsibility and responsiveness of all vendors that are to be included in the best and final process must take place prior to requesting the BAFO. This is to avoid a situation where a violation of the local preference ordinance to conduct a best and final process could take place. Even if low bidder, a non-responsive local vendor should not be included in this process.

#### **Part #4: Instructions for each solicitation**

This contract requires each acquisition to go through a competitive, spot market Request for Quote (RFQ), prior to the award of a Work Order (WO).

Departments are to utilize the below vendor contact information for the issuance of all RFQ's. These contacts listed below are authorized to respond to all County requests and are to be included in each RFQ issued against the contract. Failure to utilize the below contacts for the vendors listed, may result in cancellation or rejection of a RFQ solicitation. It is highly recommended that the RFQ's be issued via e-mail for tracking and reporting purposes.

Vendor	Contact Name	Phone Number	Fax Number	E-mail Address
<b>A1A Signs &amp; Service</b>	Ira Knigin	305-757-6950	786-794-7543	sales@a1asigns.com
<b>AAA Flag &amp; Banner MFG Co</b>	Retta Logan	305-474-7600	305-474-7766	retta@aaaflag.com
<b>ABC Imaging of Washington</b>	Carlos Valdes	786-497-7540	305-819-7777	Cvaldes@abcimaging.com
<b>Acolite Claude United Sign Co.</b>	Paul J. Yesbeck	305-362-3333	215-689-4091	paul@acusigns.com
<b>AGAS MFG</b>	Matthew Poster	212-777-1178	215-689-4091	matt@agasmfg.com
Vendor	Contact Name	Phone Number	Fax Number	E-mail Address
<b>All Digital Industries</b>	Cesar E. Watanabe	305-863-7272	305-863-7274	info@alldigitalusa.com
<b>Bach Sign Group</b>	Bob Hilterbrick	561-848-3440	561-848-3441	bob@bachsign.com
<b>Logistical Sourcing</b>	Nelson Penalver	305-669-4517	305-669-4518	nelson@loimiami.com



<b>Municipal Supply &amp; Sign</b>	Leonard Ciarrocchi	800-329-5366	239-262-4645	sales@municipalsigns.com
<b>Neon Sign Solutions</b>	Jorge Idarraga	305-592-5202	305-592-5207	jorge@neonsignsolutions.com
<b>Palmetto Uniforms</b>	Rita Cruz Feick	305-238-9166	305-238-0889	sales@palmettouniforms.com
<b>Positive Promotions</b>	Michael Taxel	877-258-1225	877-258-1226	miketaxel@positivepromotions.com
<b>Quadco Printing &amp; Signs</b>	Jorge Quadreny	305-470-2229	305-661-1861	jorge@quadcoonline.com
<b>Rocal</b>	Alan Christopher	470-998-2122	740-998-2073	achristopher@rocal.com
<b>Tigo Inc</b>	Marco Tiapago	954-935-5990	954-935-5930	marco@exposeyourselfusa.com
<b>Enter Systems Corp</b>	Andres Sarrate	305-675-1499	305-854-6647	Andres.sarrate@lifeincolors.com

Reference Section 2, Paragraph 2.15: The vendor shall promptly correct all apparent and latent deficiencies and/or defects in work, and/or any work that fails to conform to the contract documents regardless of project completion status. All corrections shall be made within seven (7) calendar days after such rejected defects, deficiencies, and/or non-conformances are verbally reported to the vendor by the County's project administrator, who may confirm all such verbal reports in writing. The vendor shall bear all costs of correcting such rejected work. If the vendor fails to correct the work within the period specified, the County may, at its discretion, notify the vendor, in writing, that the vendor is subject to contractual default provisions if the corrections are not completed to the satisfaction of the County within three (3) calendar days of receipt of the notice. If the vendor fails to correct the work within the period specified in the notice, the County shall place the vendor in default, obtain the services of another vendor to correct the deficiencies, and charge the incumbent vendor for these costs; either through a deduction from the final payment owed to the vendor or through invoicing. If the vendor fails to honor this invoice or credit memo, the County may terminate the contract for default.

#### **METHOD OF AWARD**

RFQ's may be awarded to the vendors with the lowest price in the aggregate, per-group, or in a per-item basis.

#### **USER DEPARTMENT RESPONSIBILITY**

It is the responsibility of the user Department Director to ensure compliance with the above-mentioned procedures. Purchase under this contract will be subject to random review or audit by County authorities, including the Procurement Management Services Division, Audit and Management, and the Office of the Inspector General.

#### **RECORD RETENTION**

For each purchase order issued under this contract, the user department shall maintain a record of the purchase including: market research performed, all quotes sought, all quotes obtained, required exception forms, and any other documentation supporting each purchase to ensure compliance and to establish the necessary accountability for audit. The record shall be maintained by the user department



BID NO.: 0800-0/14  
BID TITLE: Signs and Banners

in a location (either electronic or paper) easily accessible for review or audit in accordance with the County Records Retention regulations.